

REGULATIONS FOR CAREGIVING STUDENTS

(DECISION N°146 /XIV OF THE BOARD OF DIRECTORS OF 19/05/2025)

In the event of a divergence between the English and French versions of these regulations, the French version shall prevail.

Foreword

Some of our students are involved in caring for family members who require additional support. For these students, it is essential to have the possibility of organising their academic year with greater flexibility in order to be able to adequately meet all their obligations.

Preliminary Note

For the purposes of these Regulations, the following definitions shall apply:

Dean: the Deans of the Faculties, the President of the School of Human and Social Sciences, and the President of the Teacher Training Institute of the University of Mons (UMONS).

Faculty: the UMONS Faculties, the UMONS School of Human and Social Sciences, and the UMONS Teacher Training Institute.

Article 1: “Caregiving Student” Status

“Caregiving student” status may be requested by students who meet the following (cumulative) conditions:

- 1) Be duly registered at UMONS for the current academic year with a view to obtaining an academic qualification (degree); in the case of joint programmes, only those for which UMONS is the reference institution are eligible;
- 2) Have their “caregiving student” status recognised by one of the legally recognised health insurance providers in Belgium.

Students who wish to have “caregiving student” status must apply for this by completing a form to this effect and submitting it, along with any other required documents, to the Secretariat of the Faculty concerned as soon as possible after registration and by 15th October at the latest. The deadline of 15th October may be waived for reasons that are duly justified and left to the discretion of the Dean, provided that the new deadline is no later than 1st March.

The application is examined by the Dean of the Faculty concerned, or their delegate, who makes a decision on the matter.

The Faculty Secretariat notifies the student, the Registration Office, the President of the Board, and the teachers of the programme that the student is registered on, of the decision made.

A new application may have to be re-submitted every year, if required.

Article 2: Reduced Workload

Students who have been granted “caregiving student” status may benefit from a reduced workload in accordance with the provisions of Chapter X of the Study Regulations.

Article 3: Schedule and Deadline Adjustments

1. Learning Activities

Following a decision made by the Dean, in consultation with the President of the Board, the caregiving student may, for justified reasons, be partially exempt from fulfilling their learning activities, if it is impossible to find a solution that would make the student’s personal situation compatible with studying.

2. Assessments

During the assessment periods, if objective reasons (assessed by the Dean) related to the caregiving student’s obligations justify it, the date of an assessment may, at the student’s request, be changed. These measures are decided by the Dean, in consultation with the President of the Board. If necessary, and depending on the circumstances, the assessment methods may differ from those initially envisaged. In such cases, the student will be informed by the teacher at the earliest opportunity.

A caregiving student faced with a case of *force majeure* may request a session extension for this reason, in accordance with the procedure defined in Article 15 of the Assessment Panel Policy and Examination Regulations (Annexe 0 of the Study Regulations). If warranted, the Dean will decide whether to extend the assessment period.

3. Other

A caregiving student may ask the teacher concerned to consider delaying the return of their personal work.

Application for Recognition of “Caregiving Student” Status
Academic Year 20....-20....

This form must be returned to the Secretariat of the Faculty concerned as soon as possible after registration and by 15th October at the latest.¹

SECTION TO BE COMPLETED BY THE STUDENT

Last name:

First name:

UMONS ID number: Tel./Mobile:

Email address (written in UPPERCASE):

Student’s course of study:

.....

Campus: ☐ Mons / ☐ Charleroi

requests the Dean of the Faculty, or their delegate, to recognise, for the **20.... -20....²**, academic year, the student’s “caregiving student” status.

Proof of recognition as a caregiver by one of the legally recognised health insurance providers in Belgium must be attached to the application.

I certify that this information is true, accurate and complete.

Signed in on

Signature:

¹ The deadline of 15th October may be waived for reasons that are duly justified and left to the discretion of the Dean, provided that the new deadline is no later than 1st March.

² The status is granted for one academic year. The application may have to be re-submitted every year, if required.

The data collected in this form is collected as part of our public interest education mission to process your application for “caregiving student” status.

In addition, the data may be used for statistical purposes.

The data controller is UMONS (whose registered office is located at 20 Place du Parc, 7000 Mons, Belgium). If you have any queries about data processing, you can contact your Faculty/School.

The data will only be accessible to the UMONS departments that need to process them and, if necessary, to the supervisory authorities.

They are kept for an indefinite period.

In accordance with the provisions of the General Data Protection Regulation (GDPR), you may exercise your rights with regard to your personal data (right of access, rectification, opposition, limitation). In the event of a dispute concerning your personal data, you have the right to lodge a complaint with the Data Protection Authority (<https://www.autoriteprotectiondonnees.be>). You are advised to first contact our Data Protection Officer (dpo@umons.ac.be), who is your contact person for all questions regarding your personal data. You can consult our privacy policy here: www.umons.ac.be/ViePriveeEtudiant.

SECTION TO BE COMPLETED BY THE FACULTY SECRETARIAT

Dean's remarks	 Signature:
Decision	The Dean, or their delegate ☐ recognises the student's “caregiving student” status for the 20.... -20.... academic year ☐ does not recognise any special status Faculty stamp