How to Format Your Paper for the  
Imaging Ellipsometry Workshop in Mons 2022

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# *All full papers should start with a title, authors' line, affiliation statement, and the 100-word (max.) abstract submitted previously. The title should be 18 point Times (New) Roman Bold, the authors' line should be 12 point Times (New) Roman, the affiliation statement should be 10 point Times (New) Roman, and the abstract should be 12 point Times (New) Roman Italic.*

# General guidelines for the authors

We ask you to use A4 papersize (21×29.7 cm²) with margins all around of 3 cm. Please write your paper in 12 point Times New Roman and in one column format. The page should start with the title in 18 point bold, the author(s) name(s) in 12 point, the affiliation in 10 point and a 100-word (max.) abstract in 12 point italic. Thereafter on the same page follows the paper. It is recommended to limit the paper to one or two pages. **Please do not use page numbering**.

The section headings should be 14 point bold and the body text in 12 point. Lettering in tables and figures should be at least 10 point. In order to conserve space, references should be given in 10 point. It is recommended that references conform to the BPS conventions as shown in the example below [1, 2].

Please be concise in your presentation, highlighting what is novel and original about your submission. Simple equations should be included in-line wherever possible, whereas more complex expressions should be centered and numbered if there are several. Figures should be relevant to the submission and preferably centered as shown below. They should be placed as close as possible to where they are mentioned in the text. Placing subfigures side-by-side is a convenient way to include multiple results within the one page limit. Figure captions should be centered beneath figures and in an 8-point font. Figure captions should be indented 1 cm on both sides and justified on both right and left sides.

# Paper submission

Papers should be submitted in electronic format (PDF) via the meeting website at <https://iew2020.umons.ac.be/> in the abstract submission section, before 20th of April.

Additional guidelines

# References

1. H. Lecter and W. Graham, “Title of paper,” Journal Name, vol. 10, pp. 1832-1838, 2013.
2. C. Sheldon and L. Hofstadter., “Title of paper,” in Proceedings of the Conference ..., 1996, pp. 123-125.
3. A. B. Author, Title of Book, New York: BPSPress, 1995, ch. 6, pp. 23-35.
4. P. Q. Lotus, “Title of chapter in book,” in Title of Book, R. E. Tic and T. Toc, Eds., Amsterdam: North-Holland, 1991, pp. 123-456.